

## Sauk County HCE Scholarship Instructions

1. Complete the applicable Application Form
  - a. Application Form for High School Students-Have your Student Services Department or Principal sign your application verifying your rank in class and GPA.
  - b. Application Form for College Students
2. Compose and print your written application statement. It should be about one page long and address these four topics:
  - a. What you have accomplished so far in terms of academics, extracurricular activities and community service
  - b. Why you plan to attend college (or continue attending), what major you are interested in and why you think this field is a good match for your personal qualities, abilities and interests.
  - c. What your ideal entry level position in this field would be and where you see yourself on the career ladder five to ten years after college graduation.
  - d. What past, present and future sources of financing your college education you have planned.
3. Send your application form and your written application statement to the Scholarship Chairperson, Janet Hanson, E9237 County Road O, Sauk City, WI 53583. Or you may email these to Tonya Anderson, [Tonya@atanderfarms.com](mailto:Tonya@atanderfarms.com)
4. Give the Letter of Recommendation forms to three adults. They may be teachers, employers (paid or unpaid), leaders of extracurricular activities or adults of your choice. These adults are to email or send their Letter of Recommendations by USPS, DIRECTLY to the Scholarship Chairperson:  
**Janet Hanson**  
E9237 County Road O  
Sauk City, WI 53583  
[norwaycarts@gmail.com](mailto:norwaycarts@gmail.com)  
Your Letters of Recommendation will hold less weight with the Scholarship Committee if they are not sent DIRECTLY to the Scholarship Chairperson.
5. Your complete application is due on/before March 10. You will be notified when all five parts of your completed application have been received. (The five parts are your application form, written statement and the three letters of recommendation.)
6. If you have any questions, please contact the Scholarship Chairperson. You can email or phone at 608-544-5000 (This is a home/business phone and is answered "Norway Co.")
7. The Scholarship Committee will meet in the second half of March and as soon as the three recipients have been chosen, you will be notified if you are one of the recipients or not.